



Greenville Overlook Maintenance Corporation
 c/o FirstService Residential
 5301 Limestone Road Suite 228
 Wilmington, DE 19808
 302.402.7004

REQUEST FORM FOR APPROVAL OF ARCHITECTURAL PLANS

Submit Completed Form and Necessary Documentation to one of the following:

Mail	Email	Website	Fax
First Service Residential 5301 Limestone Rd suite 228 Wilmington, DE 19808	Kathy.salvatelli@gmail.com		

Date of Request: _____

Contact Number: _____

Homeowner Name: _____

Address: _____

Email: _____

Proposed Alteration and Description:

ARC Submittal Requirements

Item	Scaled plat is required if <input checked="" type="checkbox"/> marked below indicating location of project, and lot	Description of material, style, current and proposed colors; include photos,	Dimensions and Sizes	Pictures of both neighbors, if applicable, of same item
Deck	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Fence	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Solar Panels / Satellite	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Hot Tub / Spa	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Shed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Patio	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Pool	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Recreational Equipment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Landscape Borders / Walls	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Paint / Replace Doors /		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Siding / Roof		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Doors (Garage, Front, Replacement Windows		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	



The homeowner hereby understands and agrees that any and all liability caused by or arising from this modification shall not be held against the Corporation, Management Company, Builder, or Developer, their agents, employees, or representatives, and shall be accepted and assumed by the homeowner. Moreover, the homeowner and not the Corporation, Management Company, Builder or Developer, their agents, employees, or representatives shall be held liable for any damages or hazards caused by this modification to said lot, any adjacent lot, or the common areas, as applicable. The homeowner agrees to indemnify the Corporation, Management Company, Builder and Developer, their agents, employees, and representatives for any and all liability arising from this modification. Note that approval by the Architectural Review Committee is for APPEARANCE ONLY and does not imply that any review has been made of the structural integrity, boundary lines, or other aspects of the modification, nor does it imply nor avert the necessity for approval by appropriate governmental authorities by the homeowner. Nothing may be permanently installed in any lake, drainage, or utility easements. Any construction pursuant to the provisions of this approval shall be subject to the continuing effect of the provisions of the Declaration, and of the Rules and Regulations of the Corporation and the Architectural Review Committee.

Please be advised that any alteration must be contained within the homeowners' property line and, if applicable, any County permits/approvals for the proposed alteration must be maintained. Work is not to start until the appropriate permits/approvals are obtained. Should the modification deviate from the plans as submitted and approved by the Architectural Review Committee, the homeowner understands and agrees that he or she may be required to correct the deviation upon demand by the Corporation at his or her cost.

Signature: _____

Name: _____

Acknowledgement of Adjacent Property Owner

This acknowledgement indicates an awareness of the intent of the applicant to make an exterior change and does not constitute nor indicate approval or disapproval.

Name: _____

Address: _____

Signature: _____

Date: _____

Name: _____

Address: _____

Signature: _____



Date:

Name:

Address:

Signature:

Date:

Before you return this request, please be sure you have included: this form, a diagram of the plan, a copy of your plot, and sign off from the adjacent property owner